



WALK *for* HOUSING

April 26, 2020
Washington's Headquarters
12:30pm Registrations 1:30pm Walk

Team Captain Form

Thank you for being a team captain. We are grateful for your commitment to help deserving families have safe and affordable housing. Whether this is your first time as a team captain or you have done this before, we have some helpful guidelines to make this experience smooth for you and your team.

Step 1: Recruit Team Members

- Gather at least 5 friends, family, coworkers, classmates, club members, fellow faith group members, etc.
- Reach out to potential team members via email and social media. Post flyers.
- Get your workplace involved. Invite management and other departments to join/sponsor your team.

Step 2: Register and Create Your Team Fundraising

- Go to <http://bit.ly/Walk4Habitat2020> and set up your supporter page. You can then click on create a team. Enter your team's name and click Create Team. Set your team's fundraising goal high. You can do it!
- Invite team members to register under your team to create and share their own fundraising page.
- Your team page will make it easier for supporters to make donations, as well as for you to track donations, recruit team members, and spread the word.

***Please note, online team registration or team member online registration is not required.**

Step 3: Start Fundraising and Keep Your Team Motivated

- Encourage friends and family to get excited about your participation and help you reach your goal.
- Hold regular team meetings to build spirit.
- Donations can be made online on your fundraising page, in cash, or by check payable to:
Habitat for Humanity of Greater Newburgh and mailed/dropped off to:
125 Washington Street, Newburgh, NY 12550
- Day of donations can be submitted to volunteer staff at the Registration tent.
- Each team to raise \$200 or more will be eligible for up to 5 free Walk t-shirts. (While supplies last.)

Step 4: Complete Side Two of Form

Team Information

Team Name: _____ Our Team Goal \$ _____

Team Captain Name: _____

Address: _____

City. State Zip: _____

Email: _____ Phone: _____

I would like my donation(s) to support a special build (circle one):
EpiscoBuild | PresbyBuild | Methodist | Women Build

- List all team members names and email addresses below.
- Ensure each team member completes and signs a Walker form.
- Encourage team members to collect all donations by 4.20.20.
- Donations can be made online on your fundraising page, in cash, or by check payable to:
Habitat for Humanity of Greater Newburgh and mailed/dropped off to:
125 Washington Street, Newburgh, NY 12550.
- Day of donations can be submitted to volunteer staff at the registration tent, however, it is preferred to have all donations submitted directly to Habitat by 4.20.20.
- All team members must stop at the Registration tent. It is not required that the team reports together.

Team Member Name	Email Address	Signed Walker Form	Amount Raised
		<input type="checkbox"/>	
		<input type="checkbox"/>	
		<input type="checkbox"/>	
		<input type="checkbox"/>	
		<input type="checkbox"/>	
		<input type="checkbox"/>	
		<input type="checkbox"/>	
		<input type="checkbox"/>	
		<input type="checkbox"/>	

*use additional forms if needed

Team Total: \$ _____

Thank You!!